



25 East State Street  
Algona, Iowa 50511  
(515) 395-2162  
info@milestoneimages.net

## Photo Restoration & Enhancement Quote Request Form...

1. Please fill out the form below. Use additional forms for more than three images.
2. When you have completed this form, please save it to your desktop or another location on your hard drive and attach it to an e-mail addressed to [info@milestoneimages.net](mailto:info@milestoneimages.net) or print it and send it to us at the address listed above.
3. Please submit originals or copies of each photo or document you want us to provide a quote for.  
For more information, please see **Getting Started, Step One: Requesting A Quote.**
4. Upload, email or send your images along with this completed form.

*If you would like text added to your picture or document, please indicate the desired text for each image.*

We will contact you promptly with your quote once we receive your photographs and quote request form.  
*We will not begin work until you have approved our quote.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

DATE DUE: \_\_\_\_\_

### Image 1...

Image description or filename: \_\_\_\_\_

Image format provided for quote:	Original Image	_____
	Low Resolution Scan	_____
	High Resolution Scan	_____
	Photocopy	_____

### Restoration & Enhancement Instructions

Please provide descriptive instructions regarding your project, i.e., repair tears and cracks, remove background, restore color and detail, colorize black and white picture, etc. The more information you provide, the better.

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Text:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Print Order Details**

Black & White \_\_\_\_\_ Sepia (brown) Tone \_\_\_\_\_ Color \_\_\_\_\_

First Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_  
Additional Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_  
Additional Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Other Services: Mount on Foam Core \_\_\_\_\_  
Protective Spray \_\_\_\_\_

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**Image 2...**

Image description or filename: \_\_\_\_\_

Image format provided for quote: Original Image \_\_\_\_\_  
Low Resolution Scan \_\_\_\_\_  
High Resolution Scan \_\_\_\_\_  
Photocopy \_\_\_\_\_

**Restoration & Enhancement Instructions**

Please provide descriptive instructions regarding your project, i.e., repair tears and cracks, remove background, restore color and detail, colorize black and white picture, etc. The more information you provide, the better.

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**Text:** \_\_\_\_\_  
\_\_\_\_\_  
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**Print Order Details**

Black & White \_\_\_\_\_ Sepia (brown) Tone \_\_\_\_\_ Color \_\_\_\_\_

First Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Additional Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Additional Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Other Services: Mount on Foam Core \_\_\_\_\_

Protective Spray \_\_\_\_\_

**Image 3...**

Image description or filename: \_\_\_\_\_

Image format provided for quote: Original Image \_\_\_\_\_

Low Resolution Scan \_\_\_\_\_

High Resolution Scan \_\_\_\_\_

Photocopy \_\_\_\_\_

**Restoration & Enhancement Instructions**

Please provide descriptive instructions regarding your project, i.e., repair tears and cracks, remove background, restore color and detail, colorize black and white picture, etc. The more information you provide, the better.

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**Text:** \_\_\_\_\_  
\_\_\_\_\_

**Print Order Details**

Black & White \_\_\_\_\_ Sepia (brown) Tone \_\_\_\_\_ Color \_\_\_\_\_

First Print Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Additional Prints Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Additional Prints Size: \_\_\_\_\_ Number of prints: \_\_\_\_\_

Other Services: Mount on Foam Core \_\_\_\_\_

Protective Spray \_\_\_\_\_

**Comments or Special Instructions:** \_\_\_\_\_

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

Would you like framing recommendations and prices? Yes  No

Preferred method of receiving proof for approval: E-Mail  Paper Proof

Preferred method of return shipment: Priority Mail  UPS  FED-EX

Other \_\_\_\_\_

**Payment Arrangements**

Our standard payment arrangements require a fifty percent payment at the time you accept our quote, with the remainder due at project completion. We will provide payment instructions for using Pay Pal, checks or money orders once you accept the final price quote. Please tell us how you plan to make payment so we can provide the right information to you:

I plan to make payment by: Pay Pal   
Check   
Money Order

**Signed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_